



REGISTRATION FEE SUBMISSION GUIDELINES PHASE-II

The last date of fees submission for phase-II is 31st August, 2016

1. Teams who have submitted the fees for the first phase are required to submit the registration fees for phase –II to confirm their registration for the main event.
2. Fee structure is as below:
 - Phase-I: **Rs. 15,000/-** (Rupees Fifteen thousand only)¹
 - *Already Paid by teams*
 - Phase-II: **Rs. 12,000/-** (Rupees Twelve thousand only)
 - **To be paid latest by 31st August, 2016**
3. Registration fees for phase-II for "All Girls Teams" will be completely waived-off. Whereas, there will be no fee concession in the phase-II for other teams.
4. **Fees must be paid only through Demand Draft in favour of "SAE Northern India Section-Events" payable at Gurgaon.**
5. Write the following details on the back side of the Demand Draft:
 - Team Registration ID (e.g. 16XXX)
 - Name of Team
 - Name of Institute, City, State
 - Name of Team Captain
 - Contact Number of Team Captain
6. Send the scanned copy of the Demand Draft to efficycle.teams@saenis.org with subject name *Team Registration ID_Team Name_Second Phase Registration Fees*.
7. After sending the scanned copy of Demand Draft immediately send the Demand Draft to following address:

Mr.AnupKacker
ED, SAE-NIS
C/o SAE India Northern Section
O-II-87, PalamVyapar Kendra
PalamVihar, Gurgaon, Haryana-122017
Telephone: 0124-4370163
8. **Superscribe the envelope with "SAE NIS EFFI-CYCLE 2016 Second phase Registration Fees"**
9. **Include one self-addressed envelope along with the DD inside the main envelope.** SAE NIS will send the fee receipt to the teams in this self-addressed envelope. Hence the teams must correctly mention their address on it. **(Don't Forget to send this self address envelop otherwise there will be delay in sending the fees receipt)**
10. The receipt of fees submission will be sent to teams within 4 weeks after last date of fee submission. There will not be any mail confirmation to the teams regarding fees submission.

11. Teams who have not got their receipt of phase –I will get the receipt with the receipt for phase-II. So don't forgot to send this self address envelop as mentioned in para 9.
12. Last Date for submission of Demand Draft for Phase-II Registration Fee at SAE NIS office at address mentioned in para 7 is 31st August, 2016
13. Fees demand draft may be sent through speed post/registered post/courier/by hand.
14. All the queries regarding fees submission must be sent to efficycle.teams@saenis.org only.

Efficycle Organizing Committee